

# **ASSOCIATE CONSTRUCTION ANALYST**

## **JOB ANALYSIS BACKGROUND INFORMATION**

**Date of Study:** October 7 - 9, 2002

**Collective Bargaining Identification:** RO9

**Job Analysis Conducted By:** Connie Arjil, Staff Services Manager I  
Personnel Examining Section

**Number of Incumbents:** There are 15 incumbents in this classification per Department of Corrections Filled/Vacant Position Report dated June 28, 2002.

### **Names of the Subject Matter Expert(s) and their background:**

#### **Dennis Turnipseed, Chief, Day Labor and Professional Services Branch, Facilities Management Division**

Mr. Turnipseed has worked for the Department of Corrections for 17 years. He has supervised Associate Construction Analysts for 15 years.

#### **Richard Powers, Staff Services Manager III, Facilities Management Division**

Mr. Powers has worked for the Department of Corrections for 9 years. He has supervised Associate Construction Analysts for 9 years.

## **ASSOCIATE CONSTRUCTION ANALYST INFORMATION GATHERING**

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Board Specification
- California Department of Corrections (CDC) Duty Statement
- State of Illinois Specification

Other sources were viewed for information (e.g. CDC Personnel Operations, State of Delaware , State of Louisiana); however, the information was not relevant to the job analysis and therefore not included.